



ERB-ENF-DOC-005

United Republic of Tanzania
Ministry of Works
Engineers Registration Board (ERB)
P.O BOX 2768, Mhandisi Annex, Plot Number 13, Block "A"
Tambukareli Street- NCC, Dodoma Tel: +255 26 2960086/87



Rev: 00

NOTIFICATION OF OFFENCE(S)

To: M/s.....P. O. Box.....
Project Name:
Project Location
Lead/Main Consultant: **Client:**
Engineering Consultant: **Category:**
 Civil/Structural/Electrical/Mechanical/Services
Other: (mention)
Main Contractor:

Under the provisions of the Engineers Registration Act No. 15 of 1997 as amended in 2007 and ERB Regulations, 2009 the Board after conducting a Technical Site Audit on the said site, observed the following which are in contravention of the provisions of the law.

Inspected Item/Area

Default/Misconduct/Offence

1. **Construction project particulars:** _____
2. **Sign Board and ERB site sticker:** _____
3. **Availability and sufficiency of Approved Working Drawings:** _____
4. **Presence and Registration status of Engineers and Engineering Consulting Firms involved in the project** _____
5. **Site Safety and Health conditions:** _____
6. **Presence and Use of Site Instructions Book and Site meetings details etc.** _____
7. **Other defaults (Attach separate sheet if necessary):** _____

You are therefore required to sign against this notice and respond to the contents of the attached Penalty notice within 7 days from the date of this notice.

Notification issued by:

Name _____
 Signature _____ Date: _____
 Title _____

For ERB

Time: _____

Notification received by:

Name _____
 Signature _____ Date: _____
 Title _____

For ECF /Client /Contractor